

(Approved Minutes)

**TOWN OF ROCKY HILL
CHARTER REVISION COMMISSION
MEETING OF JANUARY 28, 2015**

I. CALL TO ORDER

Town Manager, Guy Scaife called the Tuesday, January 28, 2015 meeting to order at 6:05 p.m. in the Executive Council Room of the Rocky Hill Town Hall, 761 Old Main Street, Rocky Hill, Connecticut.

Present: Jim Tallberg, Chairman
Phil Benoit, Vice Chairman
Kevin Clements, Commissioner (arrived at 6:07 p.m.)
Neil Geldof, Commissioner
Jeffrey Thomen, Commissioner

Also: Guy Scaife, Town Manager
Eileen Knapp, Recording Secretary

II. PUBLIC COMMENT

No one was present from the public.

III. APPROVAL OF MINUTES

A MOTION was made by Commissioner Geldof to approve the minutes of the January 13, 2015 meeting as presented. Seconded by Commissioner Benoit. All were in favor, MOTION CARRIED UNANIMOUSLY.

IV. DISCUSSION AND ACTION re: Set Public Hearings/Timeline for November 2015 Ballot

Chairman Tallberg said that according to Connecticut General Statute 7-191 the Commission is required to hold a public hearing prior to any substantive work on the Charter. He suggested scheduling the public hearing and then scheduling a special meeting immediately following the hearing to start work on the revision. Town Staff will post the Public Hearing Notice in the Courant.

Commissioner Thomen said he would work on a spreadsheet comparing other Town's Charters for the next meeting. Commissioners will familiarize themselves with the following topics and compare them to what surrounding towns are doing:

Commissioner Benoit - Mayor, Town Council and Town Clerk

Commissioner Sanzo – Finance
Commissioner Geldof – Public Works and Engineering
Commissioner Clements – Voting Districts/Issues
Commissioner Simboski – Board of Education

The Commission received a list of items they would like addressed as part of the Charter Revision. These issues will be discussed at the next meeting.

Commissioners will not be able to have Town email addresses. Commissioner Thomen said he could set up separate emails for everyone to be used for any Charter Revision communications.

A MOTION was made by Vice Chairman Benoit to schedule the following meeting dates:

February 10, 2015 - Public Hearing @ 7:00 p.m.
February 10, 2015 – Special Meeting immediately following the Public Hearing
February 25, 2015 – Special Meeting @ 6:00 p.m.
March 10, 2015 – Special Meeting @ 6:00 p.m.

Seconded by Commissioner Geldof. All were in favor, MOTION CARRIED UNANIMOUSLY.

Town Manager Scaife said he received a suggestion from Mary Hogan, the Library Director, that the Commission may want to look at the Charters of Darien, Stanford and Trumbull. She did a spreadsheet for the Commission comparing these Charters. The Commission was leaning toward Town's that were in the vicinity of Rocky Hill. Staff is always welcome to attend these meetings and offer any input they may have.

Vice Chairman Benoit said he would try to get someone from Newington to attend a meeting to talk about the challenges they had when updating their own Charter.

V. Adjournment

A MOTION was made by Commissioner Thomen to adjourn the meeting at 6:51 p.m.
Seconded by Commissioner Geldof. All were in favor, MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,

Eileen A. Knapp
Recording Secretary